

**National One Health Programme for Prevention and Control of
Zoonoses (NOHPPCZ)
Soban Singh Jeena Government Institute of Medical Sciences & Research
Pandeykhola, Almora (Uttarakhand)**

Principal, Soban Singh Jeena Government Institute of Medical Sciences & Research, Almora (Uttarakhand) invites applications for following engagements in purely temporary & project mode are to be filled up for the National One Health Programme for Prevention and Control of Zoonoses (NOHPPCZ), Government Medical College, Haldwani, in the newly established Sentinel Surveillance Site for Zoonoses under National Center for Disease Control, Ministry of Family Health and Welfare, Govt. of India, for the following posts:

**1. Laboratory Technician
Post: 01**

(i) Essential Qualification:

- a) 12th pass in Science Subjects and diploma in Medical Laboratory Technology (DMLT) with the course of atleast two year duration from a recognized University.
- Or**
- b) Graduate in Medical Laboratory Technology (BMLT) from a recognized University/Institute/Hospital.
- c) Should be registered in Uttarakhand State Paramedical Council.

(ii) Essential Experience:

- a) For candidates with DMLT: Three years' experience of working as a laboratory technician in a clinical laboratory from recognized Central Government/State Government hospital/Institute/Autonomous/Private Institute.
- b) For BMLT candidates: Two years' experience of working as a laboratory technician in a clinical laboratory from recognized Central Government/State Government hospital/Institute/Autonomous/Private Institute.

(iii) Desirable Experience:

- a) Candidates with work experience in "Quality assured Laboratory" shall be preferred.
- b) Candidates with work experience in ELISA and Molecular diagnostics specially in IDSP and/or COVID-19 lab shall be preferred.

Age: Below 40 years. For retired Government servants relaxable as per DOPT rules.

Remuneration: Rs/- 30,000 Consolidated Per Month with yearly renewal.

Job Requirement:

- a. Identification of eligible patients for inclusion in the sentinel surveillance in collaboration with treating physician.
- b. History taking of eligible patients – After the patient's chart will be flagged for study inclusion, the laboratory technician will work with the designated clinicians to ensure proper enrolment of each eligible patient i.e. taking clinical, demographic and epidemiological details as per project's guidelines.
- c. Ensure case enrolment- laboratory technician will work with the designated clinicians to ensure proper enrolment of each eligible patient.
- d. Specimen collection and lab diagnosis- Appropriate Clinical samples as per protocol and the defined algorithm to be collected under supervision of treating physician.
- e. Testing of clinical samples: Routine testing of clinical samples for various zoonotic diseases as per the standard operating procedures in practice at the health facility.
- f. Assist in organizing training programmes under the programme.
- g. Assist in the organization of technical meetings under the programme.
- h. Assist in compilation of monthly reviews and periodic reports and plans under the project.
- i. To participate in SLZC and DLZC along with Nodal Officer and assist in facilitation of the same.
- j. Assist in completion of any other work assigned by Programme Division, DZDP, NCDC, New Delhi.
- k. To practice good lab practices including biosafety and appropriate biomedical waste disposal.
- l. Any other duties assigned by the NOHPPCZ Nodal Officer.

Term is initially till 31st March 2025, subject to yearly renewal based on performance evaluation. The post is purely temporary basis and co terminus with the project. No claim for regularization.

**Application for the post of Lab Technician on Contractual Basis for
National One Health Programme for Prevention and Control of Zoonoses (NOHPPCZ)
Soban Singh Jeena Government Institute of Medical Sciences & Research
Pandeykhola, Almora (Uttarakhand)**

To,

The Principal
SSJ Govt. Institute of Medical Sciences & Research
Near Vikas Bhawan, Pandeykhola (Almora)
Uttarakhand-263624

Paste Passport size
color Photograph
(do not staple)

Sub: Application for the Post of Lab Technician on Contractual Basis for National One Health Programme for Prevention and Control of Zoonoses (NOHPPCZ), SSJ Government Institute of Medical Sciences & Research, Pandeykhola (Almora)

Sir,

In response to your advertisement Notice No:..... Dated

For the **Lab Technician** on Contractual Basis for National One Health Programme for Prevention and Control of Zoonoses (NOHPPCZ), SSJ Government Institute of Medical Sciences & Research, Pandeykhola (Almora)

My Bio-data is given below:

Name of the Candidate (in block letters)					
Father's/ Husband's Name					
Permanent Address	House No/ Plot No/ Flat No				
Road/ Street Name/ Village					
Municipality/ City/ Town					
P.O.		District			
State		Pin Code			
Contact No (landline)		Mobile No.			
Email I.D.					
Date of Birth		Age as on 31-10-2024 (supporting document to be submitted)			
Religion		Sex (Male/Female)			
Nationality		Uttarakhand Paramedical Reg. No.			
Photo identity Proof (give attested supporting documents)					
EDUCATIONAL QUALIFICATIONS: (Attach attested copies)					
	Board/ University Name	From	To	Subject	Percentage
Secondary/Matriculation					
Intermediate/Senior Secondary					
Diploma					
Graduation					
Post-Graduation					
Any other relevant training/ qualification					

Experience Detail: (Attach attested copies)				
Name of Institute/ Organization	Duration From	Duration To	Position Held	Total experience in years

DECLARATION:

I affirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidatures/appointment shall be summarily rejected or terminated without any notice

Place :

Date :

Signature :

List of Enclosures (Attested Copies):

- 1. Date of Birth proof**
- 2. Photo identity card**
- 3. Higher Secondary/ Madhyamik/Graduation/ Post Graduation/ PhD and relevant qualifications.**
- 4. Certificate of experience**
- 5. Research publications**
- 6. NOC Certificate (from present employer)**
- 7. Any other relevant document**

2. Data Entry Operator

Post: 01

Qualification:

- a. Post Graduation with degree or one year diploma in Computer applications from Government recognized Institution.
- b. Knowledge of MS Office, MS Word, MS Power Point and MS Excel.
- c. A speed test for English & Hindi typing of not less than 8000 key depressions per hour through speed test on computer.

Experience:

- a. Minimum two years' experience in Data management preferably in Health sector.

Desirable:

- a. Candidate having experience in IDSP/IHIP/ICMR-COVID-19 data management will be preferred.
- b. Excellent analytical, verbal and written communication skills.

Age : Below 40 years. For retired Government servants relaxable as per DOPT rules.

Remuneration: Rs/- 20,000 Consolidated Per Month with yearly renewal.

Job Requirement:

- a. Data entry on IDSP/IHIP and other electronic database on real time basis that is preloaded on a designated project laptop/computer.
- b. To analyze demographic, clinical and laboratory data captured by the project in terms of frequencies and proportions.
- c. Provide assistance for data collection, compilation, reporting and analysis and other local action pertaining to the project.
- d. Assist in organizing training programmes.
- e. Assist in the organization of technical meetings.
- f. Assist in compilation of monthly reviews and periodic reports and plans under the project.
- g. To assist in completion of any other work assigned by Programme Division, DZDP, NCDC, New Delhi.
- h. To identify clustering of cases or any other important findings from the laboratory data under the supervision of Nodal Officer and its timely dissemination of the same to State and District Surveillance Officer and Entomologist – Health Department, State and District Animal Husbandry Department and other relevant stakeholders.
- i. Preparation of presentations and slides as required.
- j. Any other duties assigned by the NOHPPCZ Nodal Officer.

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**Application for the post of Data Entry Operator on Contractual Basis for
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Soban Singh Jeena Government Institute of Medical Sciences & Research
Pandeykhola, Almora (Uttarakhand)**

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General Information/Instructions

The posts are purely temporary and co-terminus with the project. The appointments are terminable with one month notice from either side without assigning any reason. The selected candidates will have no claim for regular appointment under Govt. of India or under NCDC or continuation of his/her services in any other project or under state Govt. or under SSJ Govt. Institute of Medical Sciences & Research, Almora (Uttarakhand). Benefits of Provident Fund, CCA, Leave Travel Concession etc., medical claim are not admissible. **No TA/DA will be paid** for attending interview, joining or termination of the services. Age upper limit as on the date of interview. Candidates possessing experience in work relating to IDSP/COVID-19/Molecular/Microbiology laboratory shall be preferred.

TERMS & CONDITIONS:

1. The candidate who is in service shall submit 'No Objection Certificate' from the present employer at the time of Interview.
2. Canvassing of any kind will lead to disqualification.
3. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
4. The appointment is full time and private practice of any type is strictly prohibited.
5. He/She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
6. He/She will perform any duties other than programme as assigned by the NOHPPCZ Nodal Officer.
7. The candidate should not have been convicted by any Court of Law.
8. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and action taken as deemed fit by the appointing authority.
9. The decision of the competent authority regarding selection of candidates will be final and no representation will be entertained in this regard.
10. Applications incomplete in any aspect will be summarily rejected.
11. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
12. **Applicants are requested to visit the website <https://www.ssjgimsralmora.org>.**
13. **All disputes will be subject to jurisdictions of Court of Law at Almora (Uttarakhand.)**

Selection Process: Candidates will be selected based on their educational & work experience qualifications along with performance in personal discussion/ interview

How to Apply: Eligible candidates may send their application along with Copies attested by Gazetted Officer, Proof of Date of Birth, Educational qualifications, Experience, List of publications, "No Objection Certificate" from the employer to the Principal, Soban Singh Jeena Government Institute of Medical Sciences & Research, Almora 263624 **on or before 31-10-2024 before 05:00 pm** by *Registered Post* in the **Prescribed Performa** (attached herewith)

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| 1. Lab Technician: (01) | Pages 1-4 |
| 2. Data Entry Operator (01) | Pages 5-7 |

Note : Date of the interview and other information will be displayed on the college website.

**Principal
SSJGIMSR
Almora**